

Course Introduction

Curate and create a toolkit of AI tools for your use at the workplace. AI use cases are neither limited to enterprise-level applications nor only ChatGPT at the individual level. Prompt engineering know-how leads to real productivity gains versus lengthy back-and-forth conversations with GenAI and multiple iterations. Acquire a leading edge over those who know only ChatGPT.

Learning Outcome

Workshop facilitation, demo, research and discover, structured learning activities, group discussion and peer sharing.

Who Should Attend

- **PMET**
- **Personnel aspiring to effectively use GenAI at the workplace**

Course Outlines

Topic 1. Agile Learning

- key must-know AI vocabulary
- three prompt engineering frameworks
- compare GenAI output from different Foundation Models
- grounding, hallucination and reversal curse

Topic 2. Best of Breed

- common AI use cases
- deep dive into different text sources with NotebookLM & PartyRock
- extend image use case to charts
- AI-powered search engine

Topic 3. Curate and Create

- combine use cases; text, video, and website for integrated research
- prompt to create an app (eg. Detect if text is written by GenAI)
- (if time permits) prompt to create product guide, FAQs, filter email
- copyrights issue